

**Hospitality Assistant**

Salary: From £19,000 per annum, dependant on age and experience

Contract: Permanent (Full Time)

Location: Missenden Abbey

Set in 10 acres of exquisite grounds in the heart of Chiltern Hills, Missenden Abbey is a luxurious environment, renowned for its commitment to outstanding customer service and all-round excellence and aspiration to be our clients' first choice for conferences, weddings and events.

We are currently recruiting a Hospitality Assistant to work alongside our busy Hospitality team.

We are looking for a candidate to assist and support all aspects of day to day operations for the Restaurant and Bar area ensuring a friendly, efficient and professional catering service to all Missenden Abbey customers and consistently exceed their expectations.

We aim to set ourselves with a high level of service and attention to detail and put the guest at the heart of everything we do.

Successful candidates would be required to work 40 hours per week on a 5 over 7 split which will include working evenings and weekends.

You will need to be:

- Self-motivated, resilient and driven to achieve the best possible result
- Creativity and confidence to find solutions to everyday challenges
- Exhibits the ability to multi-task
- Ability to work under pressure
- Ability to act on own initiative and think ahead in order to exceed expectations
- High attention to detail
- Immaculate standards of personal presentation
- Initiate good customer service skills

If you believe you can meet the requirements for this role and would like to become part of this successful team, please send your CV to Kathy Cousins our Hospitality Manager, [Kathy.Cousins@missendenabbey.ltd.uk](mailto:Kathy.Cousins@missendenabbey.ltd.uk)

Please note that if you do not have permission to work in the UK, Bucks New University will not be able to obtain a Certificate of Sponsorship for you to take up this position. All non EU/EAA candidates must have valid immigration status and/or a UK visa valid for the duration of the contract in order to be considered for this appointment.

Bucks New University is a Disability Confident employer and as such you will be given the opportunity to declare a disability as part of the application process.